



Licensing Sub-Committee

Date: Thursday, 13 April 2023
Time: 10.00 am
Venue: Council Chamber, County Hall, Dorchester, DT1 1XJ

Members (Quorum)

Emma Parker, Jon Andrews and Brian Heatley

Chief Executive: Matt Prosser, County Hall, Dorchester, Dorset DT1 1XJ

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Meeting Contact 01305 224202 elaine.tibble@dorsetcouncil.gov.uk

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Agenda

Item	Pages
9. JURASSIC FIELDS SUPPLEMENTAL POLICE CONDITIONS	3 - 6

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Kathryn Miller

From: Bean, John [REDACTED]
Sent: 15 March 2023 15:43
To: jurassic fields
Cc: Kathryn Miller
Subject: RE: Premises Licence Application

Dan. Many thanks

From: jurassic fields [REDACTED]
Sent: 15 March 2023 15:42
To: Bean, John [REDACTED] jurassic fields [REDACTED]
Cc: Kathryn Miller [REDACTED]
Subject: RE: Premises Licence Application

Hi John

Ok noted.

Yes we are happy for that to apply as conditions on the license.

Regards

Dan

From: Bean, John [REDACTED]
Sent: 15 March 2023 15:36
To: jurassic fields [REDACTED]
Cc: Kathryn Miller [REDACTED]
Subject: RE: Premises Licence Application

Hi Dan,

I need the reply from yourself that you are content for all that is noted in red to apply as a condition to the licence.

Regards

John

From: jurassic fields [REDACTED]
Sent: 15 March 2023 15:31
To: Bean, John [REDACTED] jurassic fields [REDACTED]
Cc: Kathryn Miller [REDACTED]
Subject: RE: Premises Licence Application

Good Afternoon John

Were you expecting a response from Jurassic Fields?

I understood it as a response to Licensing that you would like those conditions on the license.

Please let me know what you require from myself. Obviously the event management plan and other supporting documentation containing almost all of these conditions was submitted with the application.

I look forward to hearing from you

Regards

Dan

From: Bean, John [REDACTED]
Sent: 15 March 2023 15:10
To: jurassic fields <[REDACTED]>
Cc: Kathryn Miller [REDACTED]
Subject: FW: Premises Licence Application

Good afternoon,

I refer to the e-mail below sent on 9th March 2023 and note that as yet no response has been received.

I regret that if I hear nothing from you by Friday 17th March, then a formal representation to your application will be made by Dorset Police.

Regards

John Bean
Licensing Officer

From: Bean, John
Sent: 09 March 2023 15:50
To: jurassic fields [REDACTED]
Cc: Ian Carter [REDACTED] Kathryn Miller [REDACTED]
Subject: Premises Licence Application

Good afternoon,

I refer to the above and note within the application a number of steps that are offered to uphold the licensing objectives.

To ensure that all eventualities are covered, I shall be pleased if the following could also be noted on the licence as a condition, as this will provide added surety to the Responsible Authorities that all matters linked to the event have been considered:-

No later than 12 weeks before the start of the event the licence holder will submit to the Licensing Authority for approval an Event Management Plan for that event. The Event Management Plan will include:

- a. Key Contact List
- b. Site Plan
- c. Security and Crime Reduction Plan
- d. Major Incident Plan
- e. Noise Management Plan
- f. Risk Assessments
- g. Venue and Bar Operating Times
- h. Security and Crowd Management
- i. Traffic Management Plan
- j. Emergency Procedures
- k. Medical Plan

- I. Child Protection Policy
- m. Event Safety Plan
- n. Fire Safety Management Plan
- o. Site and Production Plan
- p. Alcohol Sales & Management Plan
- q. Drug and Alcohol Policy to include search policy, amnesty point and Drugs awareness & Control

All licensable activities at each event will take place in accordance with the relevant approved Event Management Plan which will act as the operating schedule for the premises.

The final approved Event Management Plan will be given to the Licensing Authority and the responsible authorities at least 5 working days prior to the event and made available upon request to the Safety Advisory Group. Any change, or any deviation from the plan during the event, will only be made in exceptional circumstances and is to be approved in advance by the Licensing Authority and the relevant responsible authorities at an Event Control Meeting.

I look forward to hearing from you in due course.

Regards



John Bean
Police Licensing Officer



Drug & Alcohol Harm Reduction Team
Dorchester Police Station
Weymouth Avenue
Dorchester
DT1 1QZ

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